



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**RAJKIYA SNATKOTTAR MAHAVIDYALAYA LAKSAR,  
HARIDWAR, UTTARAKHAND**

**RAJKIYA SNATKOTTAR MAHAVIDYALAYA BHURNI ROAD LAKSAR  
247663**

**[www.gdclaksarhwuk.com](http://www.gdclaksarhwuk.com)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**April 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Rajkiya Snatkottar Mahavidyalaya, Laksar (Haridwar) was established in the year 2001 with seven subjects Hindi, English, Geography, Sociology, Political Science and Economics at undergraduate level. In the beginning college was started in the building of the Health Department situated at the heart of the City. In the year 2017, the college was shifted to its own building at Bhurni Road Laksar. The campus of the college is spread over one hectare land (10000 sqm land) amidst the farms in the rural area and it is situated merely at a distance 1 km from the Laksar city having easy accessibility. In the year 2021 State government sanctioned post –graduate classes in the subjects Hindi and English which were started in the academic session 2022 -23. The state government also sanctioned two new subjects Home Science and Sanskrit at undergraduate level in the year 2022. These subjects were also started in the academic session 2022- 23.

There are 13 sanctioned posts of teachers in nine departments of the college and a team of 10 dedicated and well qualified teachers is presently working against these posts.

The college has a well equipped library having facilities of E- granthalaya, National Digital Library of India (NDLI) and INFLIBNET. The college has units of National Service Scheme and Rovers and Rangers which confirms the commitment of the college towards Social service. Moreover socio – cultural events are organized at regular interval in the college and sports committee organizes annual sports. The different committees of the college work relentlessly as facilitators to enable students to explore their creativity and potential to learn the value of hard work and achieve excellence.

### **Vision**

“To develop the college as centre of excellence imparting quality and value oriented higher education by adopting student centric methods for academic excellence and holistic development of students hailing from rural areas and different sections of the society”.

### **Mission**

“To nurture and foster an innovative academic environment for critical thinking, all round growth and continuous development of students to make them responsible and sensitized citizens of society”.

### **Objectives**

- To implement NEP 2020 as per the directions of the State Govt. and affiliating university to impart latest knowledge and skills to the students.
- To provide an atmosphere of learning and encouragement to students hailing from rural areas.
- To ensure adequate opportunities for academic and extracurricular engagements leading towards overall personality development.
- To create awareness among the students for national and regional problems through different academic extension activities so as to develop them as sensitized citizens of society.
- To sensitize the students towards nature and their inner self by conducting different activities .
- To prepare students to take their rightful place in society and contribute to national development.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

#### **Institutional Strength:**

- Education available at affordable cost.
- Well qualified, competent and committed faculty.
- Good relations between students and teachers makes a congenial academic environment in the college.
- Library having sufficient number of books with facilities of E- granthalaya, NDLI and INFLIBNET.
- One Smart Class Room.
- Green and Clean Environment in the campus.

### **Institutional Weakness**

- Shortage of teaching and support Staff. The Building /Infrastructure to be supplemented to accommodate class rooms for PG classes, separate departments, activities like Rover & Rangers, NSS and Examination etc. and Conference Hall/Auditorium.
- Unavailability of resources for Skill Development.
- Unavailability of Play Ground.
- Single Faculty College.
- Unavailability of cafeteria/ canteen for students.

- Student Computer ratio is very poor.
- Lack of auditorium in the college.

### **Institutional Opportunity**

- Opportunities for expansion. Science and Commerce stream at undergraduate level and more subjects at PG level can be started.
- To increase the number of skill development programmes.
- The college has sufficient land area for infrastructural expansion viz, auditorium /conference hall, rooms for various activities, class rooms for PG classes etc.
- Laksar area covered under Pradhan Mantri Jan Vikas Yojana having minority population. Proposals submitted under the scheme for expansion of building and support facilities.
- Majority of students belongs to economically backward, rural families and state Government/ Central government is providing scholarship under SC, OBC, and Minority categories to the students. Therefore, college has opportunity to encourage them for pursuing higher education.
- Enthusiastic teachers with research aptitude can promote research culture.

### **Institutional Challenge**

- Infrastructure in the infant stage.
- Vacant posts of teachers.
- Lack of Computer Lab.
- Improvement in communication skills of students.
- Less involvement of Alumni at institute level.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

- The college is an affiliated college and as such follows the curriculum provided by the affiliating university.
- The affiliating university prescribes the syllabus as per U.G.C. guidelines and the same is strictly followed in the college.
- The teachers prepare their teaching plans course wise/ semester wise and the time table is prepared by the time table committee.
- Apart from the regular classes, tutorials/ extra classes are also conducted to complete the syllabus in a meaningful manner.
- The college conducts induction programme in the beginning of academic session for new students. in which they are given complete information about the curriculum.
- The college believes in rigorous implementation of professional ethics. Besides teaching same as a part of curriculum in different subjects, the extension and extracurricular activities are also aimed to

inculcate in the students the importance of ethical values.

- Similarly, the issues related to Gender Equality, Human Values and Environment are also included in curriculum of different subjects and given due importance.
- Institution obtains feedback on the academic performance and availability of infrastructural facilities from Students, Teachers, Parents and Alumni. Based on the inferences drawn from feedback and suggestion received, action is taken for improvement and to do the needful as far as possible.
- Feedback collected, analysed, and action taken and communicated to the relevant bodies are hosted on the institutional website.

## Teaching-learning and Evaluation

- During last five years the average enrollment in the first year has been around 82% against sanctioned seats.
- Against the seats earmarked for SC and OBC the enrollment of these categories has been 88.97 % during last five years.
- During 2021 – 22, the student teacher ratio has been calculated to be 40 :1.
- In order to make the learning process more effective and participative the seminars, quizzes and group discussions are regularly conducted.
- Students have full liberty to interact with their teachers. Teacher always strive hard to reach to level of students. The experiential learning is also provided through field survey and educational tour/visit.
- During covid period teachers conducted online classes through TCS platform, Google Meet, Google Classroom and Teachmint etc.
- During the last five year 89.74% full time teachers have been working sanctioned posts.
- Average percentage of full time teachers with Ph.D./NET/SET qualification has been 100%.
- The college strictly follows the directions of the respective universities with regards to external and internal examination. The internal assessment comprise of tests, assignments and presentation etc. The internal tests and external examination are conducted under CCTV.
- The college always responds to the examination related grievances of the students immediately. The grievances to be dealt by the university are forwarded to the concerned authority of the university and action taken is communicated to the students.
- In the beginning of the every session induction programme is conducted and the details of POs and COs are explained to the students in the manner completely comprehensible to the students.
- Programme specific outcomes are measured through academic performances. Students are continuously assessed in the class room based on their receptiveness, participation in discussions, regularly and punctuality etc.
- Pass percentage of final year students has been above 80% during the last five years.

## Research, Innovations and Extension

- All the faculty members are actively involved in research work and paper publication.
- The library of the college having membership of **E – granthalaya, National Digital Library of India and INFLIBNET** plays vital role in providing access to e –resources. Presently 6840 books are

available in the library.

- During last five years 03 Conferences / Seminars were organized by the college.
- Five research papers were published by teachers of the college in UGC Care and listed journals and 11 books/ book – chapters were also published during last five year.
- College regularly organizes extension programmes and activities like cleanliness drive, health sensitization, anti drug activities, plantations and environment conservation etc. Besides programmes/ activities under Namami Gange project were also organized by the college during the period under consideration.
- The college started the unit of Rover & Ranger in November 2020.
- The unit of Rovers & Ranger organized a seminar on health sensitization and also conducted plantation activities.
- In the session, the college adopted a nearby village Bhurna for spreading awareness regarding cleanliness, environment protection, health sensitization and drug addiction etc.
- One MOU was also signed with Uttarakhand Open University for conducting B.A and M.A programmes under ODL mode.

### **Infrastructure and Learning Resources**

- The college has a campus of one hectare. The ground floor built up area is 928.7 sq. meter and the first floor is 428.39 sq.metre.
- The college has four class rooms and one laboratory. One class room is ICT enabled.
- Annual sports meet and cultural functions are organized every year.
- The college library has some 6840 books on board at present and books are distributed to the students regularly. The average footfall in the library has been 31.32 persons in the year 2021 -22.
- Annual average expenditure on books purchase in the last five years has been Rs.91239.
- The college library is e.g.4 cluster enable and e- granthalays is fully functional.
- The library runs NDLI system for the students as well as teachers.
- A total strength The College has also taken INFLIBNET membership which is available to both students and teachers.
- A total some of Rupees 60, 80,090 have been spent on infrastructure in the college in the last five years.
- Rupees 41, 16,520 has been spent in last five years for maintenance of infrastructural development and augmentation.
- Rupees 19, 63,570 has been spent in last five years for physical and academic support facilities.
- More than half of the students have been equipped with android tablets to enable them with ICT facilities.
- The college is self sufficient in water resource facilities.
- Committees for sports and culture take note of the students' requirements of playing items and cultural equipments and purchases are made in most transparent manner.
- The college has one outdoor badminton court, Basket ball court. and some other facilities are in the

pipeline.

- At present one computer is available for the students. However, this facility is likely to grow very soon
- Students have separate parking facilities.
- The whole campus is under constant CCTV watch.

## **Student Support and Progression**

- During last five years a total number of 311 students have been granted scholarship under SC, OBC, Minority Categories and Physically Challenged categories by State/Centre Govt.
- One candidate also received scholarship under college and university category.
- Overall percentage of recipients of scholarship has been 17.46%.
- As per the records available in the college, the overall percentage of placement of outgoing students and students progressing to higher education during last five year has been 7.31%.
- Colleges regularly organize various Sports and Cultural programs in which students of the college participate. Such programs include celebration of 'Run for Unity', Sadbhavana Divas, 'Maatri Divas', International Women's Day, annual cultural programs and annual games.
- Average number of such Sports and Cultural programs has been found to be 3.6 during last five years.
- Through there is no registered association of alumni of the college, yet many alumni are closely associated with the college and they have contributed some books to the library of the college. Colleges also take feedback from them towards the infrastructural facilities and academic environment of the college etc. The college is making efforts for the registration of alumni association and also to increase the base of alumni and to enhance support from them.

## **Governance, Leadership and Management**

- The Vision and Mission is reflected in each and every academic and non- academic activities of the college. The Principal forms the committees under the convenership of a teacher with members from teaching and non- teaching staff for management of various activities/operations in tune with the Vision, and Mission.
- The college being a Govt. institution, the regular appointments are made by the State Govt.
- The administrative set up of the college includes Principal, Departmental Incharge /Heads, Committees and Administrative office etc.
- The service of all types of teaching and non teaching staff are governed by the well defined service rules of the State Govt.
- The appraisal system, welfare measure and career development progression for teaching and non teaching staff are ensured as per rules of State Govt.
- Nine teachers participated in FDP, Orientation and Refresher courses etc. during the last 5 years.
- The college being a government institution largely depends on State Govt for the grant of funds for salaries, infrastructural development and maintenance etc. Besides the budget grants, college also collects fee from the students under different heads (particular purposes.)

- All purchases in the college are made according to the government rules through purchase committee.
- The IQAC plays a vital role in institutionalizing the quality assurance strategies and process to achieve the goals and objectives of strategic plan. The meetings of IQAC are conducted regularly.

### **Institutional Values and Best Practices**

- The college is a co – educational institution. The college provides favourable environment for female students and staff taking necessary steps to safeguard their safety, security and dignity. CCTV cameras are installed at all important locations. A separate common room is available in the college for female students.
  - The college is committed to have a clean and green campus and to sensitize students for conservation of environment.
  - The college believes in unity in diversity and is fully committed to the cause of providing an inclusive environment to its students. The college maintains a harmonious culture leaving behind the differences based on gender, caste, religion, untouchability and economic status.
  - Two best practices successfully implemented by the institution are: (1) Good Governance and (2) CCTV Camera Surveillance.
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- The college has code of conduct for students and staff and the same is followed.
  - Having diversified composition of students coming from different caste, religious and economic backgrounds, the college gives priority and thrust for their holistic development as envisaged in Vision and Mission statements.

## 2. PROFILE

### 2.1 BASIC INFORMATION

| Name and Address of the College |                                                                  |
|---------------------------------|------------------------------------------------------------------|
| Name                            | RAJKIYA SNATKOTTAR MAHAVIDYALAYA LAKSAR, HARIDWAR, UTTARAKHAND   |
| Address                         | Rajkiya Snatkottar Mahavidyalaya Bhurni Road Laksar              |
| City                            | HARIDWAR                                                         |
| State                           | Uttarakhand                                                      |
| Pin                             | 247663                                                           |
| Website                         | <a href="http://www.gdclaksarhwuk.com">www.gdclaksarhwuk.com</a> |

| Contacts for Communication |                         |                         |            |     |                           |
|----------------------------|-------------------------|-------------------------|------------|-----|---------------------------|
| Designation                | Name                    | Telephone with STD Code | Mobile     | Fax | Email                     |
| Principal                  | Vichitra Narayan Sharma | 01332-9412409074        | 9412409074 | -   | gpgclaksar@gmail.com      |
| IQAC / CIQA coordinator    | Ashootosh Sharan        | -                       | 9634653044 | -   | ashootoshsharan@gmail.com |

| Status of the Institution |            |
|---------------------------|------------|
| Institution Status        | Government |

| Type of Institution |              |
|---------------------|--------------|
| By Gender           | Co-education |
| By Shift            | Regular      |

| Recognized Minority institution            |    |
|--------------------------------------------|----|
| If it is a recognized minority institution | No |

| Establishment Details |
|-----------------------|
|-----------------------|

| State       | University name                            | Document                      |
|-------------|--------------------------------------------|-------------------------------|
| Uttarakhand | Hemwati Nandan Bahuguna Garhwal University | <a href="#">View Document</a> |
| Uttarakhand | Sri Dev Suman Uttarakhand Vishwavidyalay   | <a href="#">View Document</a> |

| Details of UGC recognition |            |                               |
|----------------------------|------------|-------------------------------|
| Under Section              | Date       | View Document                 |
| 2f of UGC                  | 28-11-2011 | <a href="#">View Document</a> |
| 12B of UGC                 | 28-11-2011 | <a href="#">View Document</a> |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) |                                                               |                                |                    |         |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------|--------------------|---------|
| Statutory Regulatory Authority                                                                                      | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents                                                                                                         |                                                               |                                |                    |         |

| Recognitions                                                                      |    |
|-----------------------------------------------------------------------------------|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency?   | No |

| Location and Area of Campus |                                                     |           |                      |                          |
|-----------------------------|-----------------------------------------------------|-----------|----------------------|--------------------------|
| Campus Type                 | Address                                             | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area            | Rajkiya Snatkottar Mahavidyalaya Bhurni Road Laksar | Rural     | 2.471                | 1357.09                  |

## 2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) |                          |                    |                     |                       |                     |                          |
|------------------------------------------------------------------------------------|--------------------------|--------------------|---------------------|-----------------------|---------------------|--------------------------|
| Programme Level                                                                    | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No. of Students Admitted |
| UG                                                                                 | BA,Hindi                 | 36                 | Twelfth             | Hindi                 | 60                  | 60                       |
| UG                                                                                 | BA,English               | 36                 | Twelfth             | English               | 60                  | 50                       |
| UG                                                                                 | BA,History               | 36                 | Twelfth             | English,Hindi         | 60                  | 60                       |
| UG                                                                                 | BA,Sociology             | 36                 | Twelfth             | English,Hindi         | 60                  | 60                       |
| UG                                                                                 | BA,Economics             | 36                 | Twelfth             | English,Hindi         | 60                  | 38                       |
| UG                                                                                 | BA,Geography             | 36                 | Twelfth             | English,Hindi         | 60                  | 26                       |
| UG                                                                                 | BA,Political Science     | 36                 | Twelfth             | English,Hindi         | 60                  | 60                       |
| UG                                                                                 | BA,Home Science          | 36                 | Twelfth             | English,Hindi         | 60                  | 14                       |
| UG                                                                                 | BA,Sanskrit              | 36                 | Twelfth             | English,Hindi         | 60                  | 6                        |
| PG                                                                                 | MA,Hindi                 | 24                 | Graduation          | Hindi                 | 25                  | 10                       |
| PG                                                                                 | MA,English               | 24                 | Graduation          | English               | 25                  | 8                        |

### Position Details of Faculty & Staff in the College

| Teaching Faculty                                                |           |        |        |       |                     |        |        |       |                     |        |        |       |
|-----------------------------------------------------------------|-----------|--------|--------|-------|---------------------|--------|--------|-------|---------------------|--------|--------|-------|
|                                                                 | Professor |        |        |       | Associate Professor |        |        |       | Assistant Professor |        |        |       |
|                                                                 | Male      | Female | Others | Total | Male                | Female | Others | Total | Male                | Female | Others | Total |
| Sanctioned by the UGC /University State Government              | 1         |        |        |       | 0                   |        |        |       | 12                  |        |        |       |
| Recruited                                                       | 1         | 0      | 0      | 1     | 0                   | 0      | 0      | 0     | 5                   | 4      | 0      | 9     |
| Yet to Recruit                                                  | 0         |        |        |       | 0                   |        |        |       | 3                   |        |        |       |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0         |        |        |       | 0                   |        |        |       | 0                   |        |        |       |
| Recruited                                                       | 0         | 0      | 0      | 0     | 0                   | 0      | 0      | 0     | 0                   | 0      | 0      | 0     |
| Yet to Recruit                                                  | 0         |        |        |       | 0                   |        |        |       | 0                   |        |        |       |

| Non-Teaching Staff                                              |      |        |        |       |
|-----------------------------------------------------------------|------|--------|--------|-------|
|                                                                 | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government              |      |        |        | 9     |
| Recruited                                                       | 7    | 2      | 0      | 9     |
| Yet to Recruit                                                  |      |        |        | 0     |
| Sanctioned by the Management/Society or Other Authorized Bodies |      |        |        | 0     |
| Recruited                                                       | 0    | 0      | 0      | 0     |
| Yet to Recruit                                                  |      |        |        | 0     |

| Technical Staff                                                 |      |        |        |       |
|-----------------------------------------------------------------|------|--------|--------|-------|
|                                                                 | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government              |      |        |        | 1     |
| Recruited                                                       | 0    | 0      | 0      | 0     |
| Yet to Recruit                                                  |      |        |        | 1     |
| Sanctioned by the Management/Society or Other Authorized Bodies |      |        |        | 0     |
| Recruited                                                       | 0    | 0      | 0      | 0     |
| Yet to Recruit                                                  |      |        |        | 0     |

### Qualification Details of the Teaching Staff

| Permanent Teachers     |           |        |        |                     |        |        |                     |        |        |       |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification  | Professor |        |        | Associate Professor |        |        | Assistant Professor |        |        |       |
|                        | Male      | Female | Others | Male                | Female | Others | Male                | Female | Others | Total |
| D.sc/D.Litt/LLD/DM/MCH | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| Ph.D.                  | 1         | 0      | 0      | 0                   | 0      | 0      | 3                   | 2      | 0      | 6     |
| M.Phil.                | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| PG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 1      | 0      | 1     |
| UG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |

| Temporary Teachers     |           |        |        |                     |        |        |                     |        |        |       |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification  | Professor |        |        | Associate Professor |        |        | Assistant Professor |        |        |       |
|                        | Male      | Female | Others | Male                | Female | Others | Male                | Female | Others | Total |
| D.sc/D.Litt/LLD/DM/MCH | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| Ph.D.                  | 0         | 0      | 0      | 0                   | 0      | 0      | 1                   | 1      | 0      | 2     |
| M.Phil.                | 0         | 0      | 0      | 0                   | 0      | 0      | 1                   | 0      | 0      | 1     |
| PG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| UG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |

| Part Time Teachers     |           |        |        |                     |        |        |                     |        |        |       |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification  | Professor |        |        | Associate Professor |        |        | Assistant Professor |        |        |       |
|                        | Male      | Female | Others | Male                | Female | Others | Male                | Female | Others | Total |
| D.sc/D.Litt/LLD/DM/MCH | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| Ph.D.                  | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| M.Phil.                | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| PG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| UG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |

| Details of Visting/Guest Faculties                         |      |        |        |       |
|------------------------------------------------------------|------|--------|--------|-------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | Female | Others | Total |
|                                                            | 0    | 0      | 0      | 0     |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme |        | From the State<br>Where College<br>is Located | From Other<br>States of India | NRI Students | Foreign<br>Students | Total |
|-----------|--------|-----------------------------------------------|-------------------------------|--------------|---------------------|-------|
| UG        | Male   | 62                                            | 0                             | 0            | 0                   | 62    |
|           | Female | 213                                           | 3                             | 0            | 0                   | 216   |
|           | Others | 0                                             | 0                             | 0            | 0                   | 0     |
| PG        | Male   | 2                                             | 0                             | 0            | 0                   | 2     |
|           | Female | 16                                            | 0                             | 0            | 0                   | 16    |
|           | Others | 0                                             | 0                             | 0            | 0                   | 0     |

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

| Category |        | Year 1 | Year 2 | Year 3 | Year 4 |
|----------|--------|--------|--------|--------|--------|
| SC       | Male   | 20     | 14     | 15     | 14     |
|          | Female | 98     | 86     | 71     | 74     |
|          | Others | 0      | 0      | 0      | 0      |
| ST       | Male   | 0      | 0      | 0      | 0      |
|          | Female | 0      | 0      | 0      | 0      |
|          | Others | 0      | 0      | 0      | 0      |
| OBC      | Male   | 54     | 41     | 35     | 33     |
|          | Female | 198    | 180    | 162    | 144    |
|          | Others | 0      | 0      | 0      | 0      |
| General  | Male   | 4      | 5      | 4      | 5      |
|          | Female | 29     | 21     | 15     | 13     |
|          | Others | 0      | 0      | 0      | 0      |
| Others   | Male   | 0      | 0      | 0      | 0      |
|          | Female | 0      | 0      | 0      | 0      |
|          | Others | 0      | 0      | 0      | 0      |
| Total    |        | 403    | 347    | 302    | 283    |

**Institutional preparedness for NEP**

|                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Multidisciplinary/interdisciplinary: | <p>Presently college offers nine subjects at undergraduate level and two subjects at post graduate level under Arts faculty. In order to ensure availability of multidisciplines to the students, the university has divided the subjects under arts faculty into three categories : (1) Group A (Humanities) – Hindi, English, Sanskrit (2) Group B (Practical subjects) - Anthropology , Defence and Strategic Studies, Drawing and painting, Education.Geography,Home Science, Music Psychology. (3) Group C (Social Science) – Economics, History, Philosophy, Political Science, Sociology. Each student is required to study three major (two core and one Elective) subjects. A maximum of two major subjects can be chosen by the students from a group and third major subject is to be taken from other group.Students have also option to choose one major subject each from the said three groups. Besides students are also required to study one minor subject in first year and second year which can be taken from any group. More over students are also required to study one skill subject each in first to fourth semesters and one co curricular subjects in every semester. Thus curriculam is suitably designed by the university to ensure study of multidisciplines and the same is strictly followed by the college. Further students are also guided to register themselves for courses under SWAYAM and other Portals.</p> |
| 2. Academic bank of credits (ABC):      | <p>Our college has implemented the new education policy,from the current session 2022- 23 as per the guidelines provided by the affiliating university. Under the said guidelines each and every student is required to open an account in digilock for Academic Bank of credits (ABC).Enrolling the students for the first semester examination the same has been opened for all students mandatorily. The task was accomplished under the guidance of the examination department of the college.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3. Skill development:                   | <p>In the National Education Policy 2020 study of skill development courses have been made compulsory. A students is required to study one skill development course each in first to fourth semesters. The affiliating university i.e. Sri Dev Suman Uttrakhand University has prescribed skill development courses under different subjects and has also prescribed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                    | curriculum for these courses. The college has started offering such skill development courses to the students implementing the curriculum of the university under NEP 2020.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | (4) In the curriculum of NEP 2020, the students are required to study one paper in each of six semesters on co-curricular subjects. The university has prescribed the following papers on Indian culture as co-curricular subjects: Semester- III: Management Paradigms From Bhagwad Gita Semester - IV: Vedic Science/Vedic Mathematics Semester-V: Meditation/Personality Development through Applied Philosophy of Ramcharitmanas Semester – VI: Essence of Indian Traditional Knowledge/ Vivekananda Studies. Besides, in Sanskrit subject one skill development paper entitled as “Nitya Namitik Anusthan” also offered by the college. Moreover in Hindi Literature, Sociology and Sanskrit Subjects the following topics on Indian Culture are studied by the students as a part of curriculum: • Sociology – Varna, Ashram, Dharma, Sanskars and Dortrine of Karma etc. • Hindi Literature – Sunderkand • Sanskrit – Nitishatkam, Hitopdesh, and History of Vedic Sahitya etc. |
| 5. Focus on Outcome based education (OBE):                                                                         | The curriculum of all subjects has always been based on outcome. Under NEP 2020 there has been special focus on outcome based education. Each subject has Programme Outcomes (POs) Programme Specific Outcomes (PSOs) and Course Outcomes (COs) and these are mentioned in the syllabus of each subject hosted on website of the college.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6. Distance education/online education:                                                                            | (6) The college has study centre of Utrkhand Open University for UG and PG courses under open and distance learning mode. Besides college has also taken membership of E – granthalaya, NDLI and INFLIBNET to enhance the e – resources. Students are also being persuaded to pursue skill development courses through SWAYAM and other such portals.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

### Institutional Initiatives for Electoral Literacy

|                                                                          |                                                     |
|--------------------------------------------------------------------------|-----------------------------------------------------|
| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | Yes, college has set up an Electoral Literacy Club. |
|--------------------------------------------------------------------------|-----------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?                                                                                                                                                                                                                                                                                                                                        | The college has appointed coordinators to sensitize the students for their electoral rights and to familiarize the electoral process of registration and voting.                                                                                                                                                                                                                                                                                                     |
| 3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. | College celebrates Rastriya Matdata Diwas every year to educate students about their voting rights and to ensure that they should have Voter IDs. Students are also sensitized to encourage the people living in their nearby areas to use their voting rights. In all types of general elections, teaching and non teaching staffs of the college do election duties as per the orders of the district administration as Sector Magistrate and Polling officer etc. |
| 4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.                                                                                                                                                                                                                               | In the month of Dec 2021, a campaign was undertaken in the college to ensure that all students eligible to vote should have their Voter IDs. In this campaign 96 students filled in prescribed form to have Voter IDs and these forms were sent to the district administration.                                                                                                                                                                                      |
| 5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.                                                                                                                                                                                                                                                                                                  | On the 25th Dec 2022 the Rastriya Matdata Diwas was celebrated and new students admitted in the current academic session 2022 -23, were asked to have their Voter IDs. The college is committed to ensure that all students above 18 years of age should have their Voter IDs.                                                                                                                                                                                       |

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

| 2021-22                                 | 2020-21 | 2019-20                       | 2018-19 | 2017-18 |
|-----------------------------------------|---------|-------------------------------|---------|---------|
| 283                                     | 302     | 347                           | 403     | 446     |
| File Description                        |         | Document                      |         |         |
| Institutional data in prescribed format |         | <a href="#">View Document</a> |         |         |

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 15

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Institutional data in prescribed format | <a href="#">View Document</a> |

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 7       | 7       | 7       | 7       | 7       |

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

| 2021-22                    | 2020-21 | 2019-20                       | 2018-19 | 2017-18 |
|----------------------------|---------|-------------------------------|---------|---------|
| 37.96419                   | 6.40786 | 6.69098                       | 5.42379 | 4.31408 |
| File Description           |         | Document                      |         |         |
| Upload Supporting Document |         | <a href="#">View Document</a> |         |         |



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

- The college is an affiliated college and as such follows the curriculum provided by the affiliating University. It is submitted in this connection that earlier college was affiliated to H.N.B. Garhwal Central University, Srinagar (Garhwal) and with effect from session 2018-19, the college is affiliated to Sridev Suman Uttarakhand Vishwavidyalaya.
- The affiliating university prescribes the syllabus as per U.G.C. guidelines and the same is strictly followed in the college. The college within these established structures to provide holistic development for its students.
- To ensure that the University curriculum is followed in the best of the spirit, academic calendar of the college is prepared in tune with university academic calendar.
- The teachers prepare their teaching plans course wise/semester wise. The time table is prepared by the time table committee, which is constituted every year. Apart from regular classes, tutorials or extra classes also held to complete the syllabus in a meaningful manner to clear the doubts and queries of the students. Teachers strive to complete the syllabus in time.
- The college conducts Induction meeting in the beginning of the new academic session for new students in which they are given complete information about the curriculum.
- Teachers prepare their reports regarding completion of syllabus at the end of each semester/academic sessions.
- For continuous growth, our teachers regularly update their knowledge through active involvement in research and faculty development programmes.
- The college prioritize the amalgamation of academic and mental health of our students. With effect from session 2021-2022 the college has started mentor - ward system wherein each student is assigned to a faculty mentor for academic and extra academic guidance.
- Feedback on curricular aspects is also taken every year from the students and other stake holders.

|                                         |                               |
|-----------------------------------------|-------------------------------|
|                                         |                               |
| <b>File Description</b>                 | <b>Document</b>               |
| Provide Link for Additional information | <a href="#">View Document</a> |

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 00

|                                             |                               |
|---------------------------------------------|-------------------------------|
| <b>File Description</b>                     | <b>Document</b>               |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 00      | 00      | 00      | 00      | 00      |

| File Description                            | Document                      |
|---------------------------------------------|-------------------------------|
| Institutional data in the prescribed format | <a href="#">View Document</a> |

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### **Response:**

The college is affiliated to Sri Dev Suman Uttarakhand Vishwavidyalaya with effect from session 2018 -19. Earlier it was affiliated to Hemawati Nandan Bahuguna Garhwal Central University, Srinagar, Garhwal. Being an affiliated institution, the syllabus prescribed by the university is followed and strictly adhered to. Cross cutting issues pertaining to Ethics, Gender, Human Values, Environment and Sustainability have been integrated by the said affiliating universities into the curriculum of different subjects.

#### **Professional Ethics:**

The college firstly believes in rigorous implementation of professional ethics. Apart from teaching the same as a part of curriculum in different subjects like Hindi Literature, English Literature and History etc., the extension and extracurricular activities are also aimed to inculcate in the students the importance of ethical values in professional and personal life.

As role models, teachers are always punctual and transparent in their working and in fact the leadership style of the college administration and faculty members is always participative and democratic.

#### **Gender Equality :**

The topics relating to women empowerment, gender sensitization and other gender issues are integral part of different subjects like Economics, History, Sociology, English Literature, Hindi Literature and Political Science etc. Gender Equality is also sensitized through extracurricular activities like seminars and celebration of International Women's Day etc.

**HUMAN VALUES :**

The curriculum of different subjects also includes topics relating to human values. Economics and Political Science subjects incorporate topics like Human Development Index, Social Security, Labour Welfare Justice, Equality Liberty and Human Rights etc. in the curriculum.

**Environment and Sustainability :**

The topics relating to environment and sustainability have also been suitably incorporated in the curriculum of different subject like Economics, Political Science and Geography. A full paper on environment is part of the curriculum for under graduate students and it is mandatory for them to clear it to be eligible for the award of degree.

There are specific committees like Committee for Redressal of Complaint Against Sexual Harassment, Grievance Redressal Committee, Anti Ragging Committee, Anti Drug Committee and Environment Conservation Committee which deal with the issues of Professional ethics, Gender Equality, Human Values and Environment and Sustainability. The NSS and Rover Ranger units of the college also conduct programmes for these cross cutting issues.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Provide Link for Additional information | <a href="#">View Document</a> |

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 0

**1.3.2.1 Number of students undertaking project work/field work / internships**

**Response:** 00

| File Description                            | Document                      |
|---------------------------------------------|-------------------------------|
| Institutional data in the prescribed format | <a href="#">View Document</a> |

**1.4 Feedback System**

**1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

| File Description                                                                                                | Document                      |
|-----------------------------------------------------------------------------------------------------------------|-------------------------------|
| Feedback analysis report submitted to appropriate bodies                                                        | <a href="#">View Document</a> |
| At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc. | <a href="#">View Document</a> |
| Action taken report on the feedback analysis                                                                    | <a href="#">View Document</a> |
| Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted    | <a href="#">View Document</a> |

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 82.6

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 121     | 125     | 112     | 110     | 168     |

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 140     | 140     | 140     | 140     | 210     |

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 88.97

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 47      | 47      | 47      | 47      | 70      |

#### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 53      | 53      | 53      | 53      | 78      |

| File Description                                                                                                                                                                                                                  | Document                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                                                                                                                                                                                       | <a href="#">View Document</a> |
| Final admission list indicating the category as published by the HEI and endorsed by the competent authority.                                                                                                                     | <a href="#">View Document</a> |
| Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable) | <a href="#">View Document</a> |

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 40.43

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

- Rajkiya Snatkottar Mahavidyalaya, Laksar, Haridwar is situated in a rural area. Therefore majority of the students of the college are from rural background. For these students the higher education is altogether a new experience. Therefore the teachers of the college adopt students centre methodologies to make the learning process easily comprehensible.
- An induction programme is organized before the commencement of every academic session to make them aware about the subjects, POs and COs, division of marks, examination pattern and teaching methodologies.
- Students have full liberty to interact with their teachers. There is very effective class – room interactions. Teachers always strive hard to reach to the level of students to explain all technical aspects.
- The experiential learning is also provided through field surver and educational tours /visits.
- In order to make the learning process more effective and participative the seminars, quizzes and group discussions are regularly conducted.
- Special attention is always paid to the slow learners in tutorial classes.
- In practical subjects like geography, special attention is paid to every student during experimentation, so that the methodology and understanding is properly mastered.
- Departments also organize competition such as poster competition and paper presentation competition etc. on academic themes..
- The ICT enable classes help the students in developing a deeper insight into the conceptual foundation of specific topics through audio- video presentation online resources are also used and explained to the students.
- During Covid period teachers conducted online classes through TCS Platform, Google Meet, Google Classroom and Teachmint etc.
- The college has Wi-Fi facilities for teaching learning and all other academic and non – academic activities.
- Google forms are also used for tests in the form of MCQs.
- Social media is also skillfully used by the college through its whatsapp groups for academic and non academic purposes.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Provide Link for Additional information | <a href="#">View Document</a> |

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 89.74

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 11      | 7       | 7       | 7       | 7       |

| File Description                                                                                                          | Document                      |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts) | <a href="#">View Document</a> |

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 100

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 7       | 7       | 7       | 7       | 7       |

| File Description                                                                                                                                                | Document                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year. | <a href="#">View Document</a> |
| Institution data in the prescribed format                                                                                                                       | <a href="#">View Document</a> |
| Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities                                                                                    | <a href="#">View Document</a> |

## 2.5 Evaluation Process and Reforms

**2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

**Evaluation Process and Reforms:**

The college being an affiliated college, the internal/external exams are conducted as per the guidelines of

the affiliating university. Up to the session 2017 -18, the college was affiliated to H.N.B. Garhwal Central University and thereafter it was affiliated to Sri Dev Suman Uttarakhand University as per the directives of the State Govt.

The college strictly follows the directions of the respective universities with regard to external and internal examination. It is also to be mentioned in this connection that till 2017- 18 the CBCS system was in force and thereafter simple semester was followed as per the directions and rules of the university granting affiliation. Thereafter with effect from 2019 – 20 the annual mode/system had to be adopted as per the rules of the university and presently from the current session the semester system has been adopted under NEP 2020.

#### **MECHANISM OF INTERNAL/ EXTERNAL ASSESSMENT:**

- In the beginning of the session, an induction program is conducted for the new students and the details of curriculum and examination system are explained to them including the division of marks between internal and external examination and calculation of CGPA etc.
- The internal assessments comprise of tests, assignments and presentations etc. as per rules of the university. The information regarding the schedule of internal assessment is sent to the students well in advance and notices are also sent in what's app groups. The students with genuine difficulties are given more chances so as to protect the interests of the students in the best possible manner. The assignments and test papers for the internal assessment are designed by the respective teachers of the subjects. The examination Committee of the college conducts the internal tests. The students are allowed to discuss their assignments/tests with the subject teachers so as to ensure the efficacy of the assessment and their grievances are redressed.
- The external examinations are conducted as per the schedule provided by the affiliating university. Date Sheets/ Schedule are circulated among the students through notice and what's app groups.
- The internal tests and external examination are conducted under CCTV vigilance so as to ensure transparency of the examination process. The duties for room –invigilation, flying - squad, assistant superintendent and other supporting staff are assigned as per rules and well in advance.

#### **GRIEVANCE REDRESSAL SYSTEM:**

- With regard to the examinations related grievances, it is submitted that the college being an affiliated college acts a mediator between the university and the students. The grievances of the students are immediately by the examination committee and the concerned authorities of the university are immediately contacted.
- The procedure of communicating a grievance is duly informed to the students according to the nature of grievance.
- The grievances which can be redressed at college level are dealt with immediately.
- The grievances to be dealt by the university are forwarded to the concerned authority of the university and action taken is communicated to the students.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

- The college is an affiliated college and as such follows the curriculum provided by the affiliating University. It is submitted in this connection that earlier college was affiliated to H.N.B. Garhwal Central University, Srinagar (Garhwal) and with effect from session 2018-19; the college is affiliated to Sridev Suman Uttarakhand Vishwavidyalaya.
- The affiliating university prescribes the syllabus as per U.G.C. guidelines and the same is strictly followed in the college.
- Programme Objectives (POs), Programme Specific Objectives (PSOs) and Course Objectives (COs) are defined by the Board of Studies of respective subjects of the affiliating university. These are defined while formulating the syllabus and are mentioned in the syllabus itself.
- The affiliating university displays syllabus of all programmes and courses in its website.
- The college has also displayed the syllabus of all the programmes and courses offered in its

website.

- These POs, PSOs and COs are explained to all the students in the beginning of the academic session in the manner completely comprehensible to them.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Provide Link for Additional information | <a href="#">View Document</a> |

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The evaluation of POs and COs are the key to assure the quality enhancement process of an institution. Attainment of Programme Outcomes and Course Outcomes are evaluated by the institution.

The POs and COs are evaluated in the following way:

- Programme specific outcomes are measured through academic performances.
- Students are continuously assessed in the class room based on their receptiveness, participation in discussions, regularity and punctuality, creativity and promptness in academic tasks assigned to them.
- The academic achievements through internal and external examination results are also considered in the evaluation of POs and COs. The internal assesement comprises written tests, assignments and presentations. The obtained results are taken as the student's achievement of POs and COs which are communicated to the students also.
- The results of external examination is also taken as reflective of attainment of POs and COs.
- The student's participation in the extracurricular activities also play an important role in the evaluation of the outcomes.
- One of the immediate attainments is the graduates passing from the college who have been more than 80% during last five years.
- Besides, students also move for higher studies which is taken as a major for attainment of Programme Outcomes and Course Outcomes. Data of such students as available are being uploaded.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)****Response:** 82.59**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 63      | 78      | 114     | 118     | 106     |

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 87      | 89      | 139     | 137     | 128     |

| File Description                                                                                         | Document                      |
|----------------------------------------------------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                                                              | <a href="#">View Document</a> |
| Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any)                              | <a href="#">View Document</a> |

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.58

| File Description                                             | Document                      |
|--------------------------------------------------------------|-------------------------------|
| Upload database of all students on roll as per data template | <a href="#">View Document</a> |

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

- The college is presently affiliated to Sri Dev Suman Uttarakhand University. Up to academic session 2021 – 22 there were seven subjects at undergraduate level. With effect from the current academic session 2022 – 23 two more subjects Sanskrit and Home science at undergraduate level and two subjects Hindi and English at post- graduate level were started.
- Presently there are 7 regular and three temporary faculty members in the college in different subject and out of them 07 have PhD. Degree and remaining 02 are NET/SET qualified. They all are dedicated academicians and researchers. During last five years they published 05 research papers in UGC care /UGC listed journals and 30 papers in peer reviewed journals. During last five years 03 books/edited books and 10 book chapters were published by them.
- The college library has sufficient number of books for each and every subject. Presently we have 6840 books available for students and teachers in our library. The college has also membership of **E- granthalaya Portal** providing information regarding availability of books and also access to e-

books of the members institutions. College has also membership of **National Digital Library India (NDLI)** which provides access to innumerable number of e- books and audio video lectures. Moreover, membership of **INFLIBNET** has also been taken to enhance the e-resources.

- There is also a study centre of Uttarakhand Open University in the college and B.A. and M.A. programs are offered through this centre.
- The career counseling cell of the college also assist students regarding career opportunities by organizing workshops and seminars.
- During last five years 03 conferences/ seminars were organized in the college on the topic Environment Conservation, Population Pressure, and Innovation and Quality Improvement in the College.
- In the academic session 2017-18, the students of Economics Department conducted a survey on banks situated in Laksar area regarding the customer satisfaction level. Similarly, in the academic session 2018-19, an educational tour was organized for students of geography department to Rishikesh.
- In the current session Post- Graduate programmes in Hindi and English have been started and now the faculty members of the said departments have applied to get themselves registered as research guides for Ph.D programmes.
- At times, direct broadcast of Prime Minister's programmes like 'Mann ki Baat' and 'Pariksha pe Charcha' relating to the education and examination for the students are shown to the students in smart class room.
- Smart devices like Tablets are finding their way into digital class room. To make our students more compatible with these devices, college has distributed tablets as per government guidelines to all the students in the session 2021 – 22. Students use tablets to gather information about relevant topics of their syllabus.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Provide Link for Additional information | <a href="#">View Document</a> |

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 0

### 3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description                            | Document                      |
|---------------------------------------------|-------------------------------|
| Institutional data in the prescribed format | <a href="#">View Document</a> |

## 3.3 Research Publications and Awards

### 3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.07

#### 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 01      | 0       | 0       | 0       | 0       |

| File Description                                                            | Document                      |
|-----------------------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                                 | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any) | <a href="#">View Document</a> |

### 3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.53

#### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 1       | 3       | 2       | 2       | 0       |

| File Description                                                            | Document                      |
|-----------------------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                                 | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any) | <a href="#">View Document</a> |

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

- This College believes and stresses in bringing out the best qualities inherent in the students through imparting value education to them, to inculcate the feeling of social responsibility, social awareness etc. through various activities. Keeping this in view, the institution strives to instill in the students the best way of being a responsible citizen through various extension activities. The sole aim of engaging the students into extension activities besides learning is to make them aware of the social issues prevailing in the society like:
- Celebration of National Festivals
- Cleanliness Drive
- Health Sensitization
- Anti Drug Activities like seminar etc.
- Environment Conservation
- Plantation in adopted village and in college premises
- To make the student aware about these problems, we organizes Seminars, Poster Competition and Speech competition on these topics.
- In the session 2021-22 and 2022-23, the college adopted village Bhurna for spreading awareness regarding cleanliness, environment protection, health sensitization, Drug eradication and also to remove social evils. The college conducted different programmes like Awareness Rallies, Nukkad Natak and Swachhta Abhiyan etc. in the said village.
- The institution has started Rover and Ranger unit in November 2020 after the covid period.
- The college students has participated in Youth Festival “Young Uttarakhand- ‘Towards Entrepreneurship & Employment’” organized by Govt. of Uttarakhand on 6 th March 2019. 14 students went to take part in it the said festival where they were taught about business skills,

Information Technology & Service Sector.

- Getting inspired by the college plantation programs, some of the Students of the college have formed the “Green Army Laksar” to spread the awareness for Environment protection. In this initiative they plant trees in their locality/ society and in college premises also. At every important or national festival like 15 August, 26 January, environment Day etc. they plant trees. To make other students aware for their environment, they have launched it on social media i.e. You Tube Channel. On their Channel they upload videos of plantation with some respected govt. officers or respected person of society.
- College has started the project “Namami Gange” of govt. of India. The sole aim of this project is to save Ganga or other rivers situated nearby places. In this program, students enacted a play “Nukkad Natak” for saving our rivers. A Rally was organized to create awareness regarding cleanliness. A Plantation Campaign was organized on shores of Ganga in a near by place called Balawali. More over Namami Gange Vattika was also developed in the college campus. Besides, Online Yoga and Quiz competitions, Signature campaign and many more programmes were conducted under this project. The college had received grant of 2 lakh rupees in financial year 2020-21 for conducting various activities. We spent 199989 rupees for this purpose.
- In the year 2021 -22, In the college has started mentoring programme to ensure their personality development to help them to face challenges in life. Under this programme each and every student is allocated to one faculty members.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

### 3.4.2

**Awards and recognitions received for extension activities from government / government recognised bodies**

**Response:**

Not received any awards and recognition during last five years.

### 3.4.3

***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**Response: 5**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 01      | 04      | 0       | 0       | 0       |

| File Description                                                                                                                                                                   | Document                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                                                                                                                                        | <a href="#">View Document</a> |
| Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any)                                                                                                        | <a href="#">View Document</a> |

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response: 1**

| File Description                                                                                                   | Document                      |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc. | <a href="#">View Document</a> |
| Institutional data in the prescribed format                                                                        | <a href="#">View Document</a> |

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### Response:

Rajkiya Snatkottar Mahavidyalaya, Laksar (Haridwar) was established in the year 2001 with seven subjects Hindi, English, Geography, Sociology, Political Science and Economics at undergraduate level. In the beginning college was started in the building of the Health Department situated at the heart of the City. In the year 2017, the college was shifted to its own building at Bhurni Road Laksar. The college, with certain limitations, has adequate facilities for imparting standard education and running other activities.

The campus is spread over 01 hectare (ie 10000 sq.meters)land. The ground floor built up area is 928.70 sqm. and the first floor 428.39 sq.m.

The college has four class rooms each designed to accommodate 80 Students, one lab room for Geography students, one ICT room, one IQAC room, one Examination Control room and one Staff room. Room no 1 has been upgraded and can host seminars, cultural activities and others functions. It has LCD Projector and interactive board having facility for visual demonstration and Power Point Presentations. The whole system has internet connection.

The college Library is adequate in size and has some 6840 books. Library has ample space for sitting facility used as reading room. It has adequate furniture and some 50 Students can use the reading room portion at a time. There is proper facility for providing books and their collection.

Administrative block of the building houses Principal's Chamber and Chamber of office Superintendent. The latter has two attached rooms for security of archives.

The college is self sufficient in water supply having an overhead water tank and its own submersible pump system. Infrastructure details in points are as such:-

1. Principal Room - 01
2. Office Superintendents' Room - 01 with two small rooms attached for archives.
3. IQAC Office - 01 with Net connectivity

4. Class Room – 04
5. Geography Lab – 01
6. Library with reading area facility – 01
7. Home Science Room having necessary equipments.
8. Examination office - 01
9. Teaching Staff Room – 01 Cum - (Uttarakhand Open University office)
10. Teaching Staff Room cum Uttarakhand Open University office -01 Conference and Cultural Activities are conducted in Room No1
11. One open badminton court.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 22.08

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2.93486 | 5.13470 | 2.74090 | 1.29102 | 1.32610 |

| File Description                                                                                                                                                                                                              | Document                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                                                                                                                                                                                   | <a href="#">View Document</a> |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted) | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any)                                                                                                                                                   | <a href="#">View Document</a> |

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

The college has a well – established library. It helps the students by proper distribution of books. The assistance of books is not only limited to syllabus of the university , it also helps them in their general awareness and preparation of competitive examinations. Library is host of good number of reference books of different departments /subjects which helps the teachers too in their research work.

The college subscribed for **e-granthalaya** on 29th may 2020 The **eg 4 clusters** software is being used for the purpose. All students and teachers have access to the library. All students and teachers of the college are registered in e-granthalaya .Besides, college also provides facility to students and teachers to be registered under **NDLI**.

The students and teachers i.e. subscribers can access the books of the library with the help of their user ID and password using their those mobile numbers which have been registered in the college.

Moreover, membership of **INFLIBNET** has also been taken to enhance the research base for teachers and students.

Availability of books can be ensured from remote access too, using the same facility. In the current year ie 2021 – 22 some 247 students out of 270 were provided Tablets with a minimum of display 8 inches or more with TFT capacity , multi touch operating system, android 10 or equivalent Processor, Quad core (Processor speed 1.8 GHz or more). RAM – 2 GB or more , Internal memory 32 GB or more , WI –FI ,Bluetooth , Connectivity – 4G /LTE voice 3G/2G , protective glass cover case facilities. The rest 23 students preferred their own mobiles. With this facility, their access to library has been enhanced by a great deal. They can access the NDLI directly. The college library has organized a club for the NDLI purpose to train and make the students aware in this regard. At present the club has enrolled 77members.

The library provides the students newspaper on daily basis and without any break.

The expenditure done on purchase of books and Journals etc. is as following Table to inserted here :-

Table showing expenditure in Rupees thousand on books, journals, newspapers etc.

| Years   | Expenditure on books & Magazines<br>(Amount in Rupees) | Expenditure on Journals<br>(Amount in Rupees) | Expenditure on News papers<br>(Amount in Rupees) | Total<br>(Amount in Rupees) |
|---------|--------------------------------------------------------|-----------------------------------------------|--------------------------------------------------|-----------------------------|
| 2021-22 | 90,001                                                 | -                                             | -                                                | 90,001                      |
| 2020-21 | 1,20,148                                               | 5500                                          | -                                                | 1,25,648                    |
| 2019-20 | 1,25,602                                               | 6,200                                         | 7250                                             | 1,39,052                    |
| 2018-19 | 49,999                                                 | -                                             | 4520                                             | 54519                       |
| 2017-18 | 42,006                                                 | -                                             | 4970                                             | 46976                       |

2. Percentage per day usage of Library by teachers and students (foot fall ie entry signature and online access)durning the last completed academic year(ie from 01.06.2021 to 31.05.2020)

Average Footfall =Total footfall/No of working days = 7204/230=31.32

Percentage per day usage of Library by teachers and students=Average Footfall/Total No of Student and TeachersX100

$$=(31.32/283+7) \times 100 = 10.8\%$$

Footfall of Students and staff has been recorded in separate registers by the library.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

- The college is situated in a rural area where net connectivity has been an issue. Despite that college has been regularly updating its IT facilities.
- The college initially arranged a Board Band connection on 07/12/2017 with 4 MBPS speed. Subsequently, State Govt. entered into a tie up with Reliance Jio through Information Technology Development Agency, Uttarakhand. Under the said arrangement with Reliance Jio an internet connection with 10 MBPS speed was installed.
- Thereafter, with the expiry of arrangement with Reliance Jio, earlier net connection of 4 mbps charges was restored.
- The office of the college , the department of the examination and the IQAC cell have been equipped with computers and internet facility. Students too harness this facility in admission , filling examination forms and downloading results.
- Class room no 1 has been developed as a smart class having smart board and ICT facility.
- At present ie year 2021 – 22 , the college has 01 LCD Projector ,01 overhead Projector , 05 Printers and Photocopy machine The college has one biometric machine and 10 CCTV cameras .The college is harnessing services of some 05 Computers.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:** 141.5**4.3.2.1 Number of computers available for students usage during the latest completed academic year:****Response:** 2

| File Description                                                                                          | Document                      |
|-----------------------------------------------------------------------------------------------------------|-------------------------------|
| Purchased Bills/Copies highlighting the number of computers purchased                                     | <a href="#">View Document</a> |
| Extracts stock register/ highlighting the computers issued to respective departments for student's usage. | <a href="#">View Document</a> |

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 4.53

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| .69992  | 1.23443 | .19640  | .57668  | .04800  |

| File Description                                                                                                                                                                                                                | Document                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                                                                                                                                                                                     | <a href="#">View Document</a> |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted) | <a href="#">View Document</a> |

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 17.46

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 54      | 45      | 59      | 63      | 90      |

| File Description                                                                              | Document                      |
|-----------------------------------------------------------------------------------------------|-------------------------------|
| Year-wise list of beneficiary students in each scheme duly signed by the competent authority. | <a href="#">View Document</a> |
| Upload policy document of the HEI for award of scholarship and freeships.                     | <a href="#">View Document</a> |
| Institutional data in the prescribed format                                                   | <a href="#">View Document</a> |

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** D. 1 of the above

| File Description                                                                                                                                                                                                                | Document                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) | <a href="#">View Document</a> |
| Institutional data in the prescribed format                                                                                                                                                                                     | <a href="#">View Document</a> |

**5.1.3**

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 0

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 0       | 0       | 0       | 0       | 0       |

| File Description                            | Document                      |
|---------------------------------------------|-------------------------------|
| Institutional data in the prescribed format | <a href="#">View Document</a> |

**5.1.4**

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

| File Description                                                                                                                       | Document                      |
|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance                                               | <a href="#">View Document</a> |
| Proof for Implementation of guidelines of statutory/regulatory bodies                                                                  | <a href="#">View Document</a> |
| Details of statutory/regulatory Committees (to be notified in institutional website also)                                              | <a href="#">View Document</a> |
| Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any)                                                            | <a href="#">View Document</a> |

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 7.31

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 18      | 7       | 3       | 5       | 2       |

**5.2.1.2 Number of outgoing students year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 63      | 78      | 114     | 118     | 106     |

| File Description                                                                                                                                                                                                                                   | Document                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website) | <a href="#">View Document</a> |
| Institutional data in the prescribed format                                                                                                                                                                                                        | <a href="#">View Document</a> |

**5.2.2**

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.45

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 1       | 0       | 1       |

| File Description                                                                                                                     | Document                      |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination | <a href="#">View Document</a> |
| Institutional data in the prescribed format                                                                                          | <a href="#">View Document</a> |

**5.3 Student Participation and Activities****5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 0

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description                            | Document                      |
|---------------------------------------------|-------------------------------|
| Institutional data in the prescribed format | <a href="#">View Document</a> |

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 3.6

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 4       | 6       | 2       | 4       | 2       |

| File Description                            | Document                      |
|---------------------------------------------|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Although, the alumni association is not registered, yet some students are associated with the college. They have contributed some books during last five years. The college is trying to get alumni association registered. College usually takes feedback from alumni regarding further improvement desired in the college.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

- The Vision and mission is reflected in each and every academic and non-academic activities of the College.
- **GOVERNANCE THROUGH COMMITTEES:** The Principal forms the committees under the convenership of a teacher with members from teaching and non-teaching staff for overall management of the various activities /operations in tune with the vision, mission and objectives such as admissions, academic coordination, examinations, extension activities, cultural activities, games and inculcation of national integrity and social responsibility.
- **NEP IMPLEMENTATION THROUGH DIFFERENT COMMITTEES:** In this connection the implementation of NEP directives is mentioned briefly to support the claim. The affiliating university issued directives for implementation of NEP with effect from session 2022-2023. **The admission committee** has given admission under different core, elective, minor, and skill subjects as per directives, the **time-table committee** formulated time-table as per credits assigned for the courses, all **departmental heads** formulated teaching plans as per syllabus and the **examinations committee** has opened ABC account of all the students of first year as per NEP guidelines. Such practices of implementation of guidelines of university and State govt. have also been adopted regularly in last five years and the college always function in the same manner for implementation of strategic plans.
- **PARTICIPATIVE GOVERNANCE :** The Principal is ably supported by the teachers in charge who helps in executing the activities as per plans. The responsibilities of accomplishing the vision and mission of the institution through determining and coordinating the activities of respective departments/ committee in cooperation with members of faculty are directed and channelized at various levels for effective implementation of academic and non academic activities
- **INSTITUTIONAL GROWTH:** For growth and development of the college a Strategic Plan has been formulated by the IQAC in consultation with the different stakeholders .College is striving to achieve the goals and objectives of the same. Some of the goals have been realised during the period under consideration .
- The Vision and Mission of the college are reviewed and redefined in view of the revision of policy of the State Govt./Central Govt from time to time.

Thus the governance of the institution is reflective of and in tune with the vision and mission of the institution.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

**1. INSTITUTIONAL PLAN DEPLOYED** has been uploaded

#### 2. APPOINTMENTS:

The college being a govt. institution, the regular appointments are made by the state govt on the basis of selections and recommendations made by the State Public Service Commission as per UGC qualification. The teachers appointed on contractual basis have also been regularized by the State Government from time to time. Besides, in the last five years the state government has also given permission to the Principals of the government colleges to appoint purely temporary teachers as per UGC qualification on contractual basis on vacant posts.

The regular non teaching staff members are appointed by the Directorate of Higher Education on the basis of selection and recommendation made by the Subordinate Service Commission of the state. There are also posts of non teaching staff against which persons are be outsourced.

#### 3. ADMINISTRATIVE SET – UP:

The administrative set up comprises of the following levels.

(1) STATE GOVT. And DIRECTORATE of HIGHER EDUCATION:

The rules, regulation, policies and directives issued by the State Govt. and Directorate of Higher

Education are complied with strictly.

(2) AFFILIATING UNIVERSITY:

The college follows the direction of the university with regard to curriculum, annual calendar examination schedule and student union elections.

(3) PRINCIPAL :

Principal being the head of the college supervises the functions of the teaching and non – teaching staff

(4) DEPARTMENTAL IN CHARGES / HEADS:

Academic and other tasks are performed by the departmental in charges/ heads with the coordination of faculty members and other departments.

(5) COMMITTEES:

The college constitutes the following committees for various academic, non – academic activities for smooth functioning:

- Admission Committees of different classes
- Time Table Committee
- Prospectus Committee
- IQAC
- Proctorial Board
- Committee for Redressal of complaints of sexual Harassment
- Anti ragging Committee
- Grievance Redressal Committee
- Examination Committee
- Cultural Events Committee
- Sports Committee
- Parents Teachers Association Committee
- Library/Reading Room Committee
- Career counseling cell Committee
- College Campus Development and Beautification Committee
- AISHE Data Upload Committee
- Student Election Committee
- Purchase Committee
- Anti Drug Consumption Committee
- Income tax evaluation Committee
- RTI response Committee

**(6) ADMINISTRATIVE OFFICE:**

The office bearers perform and manage the record keeping, finances and maintenance of accounts under the supervision of Principal and Conveners of respective committees.

**(7) ASST LIBRARIAN:**

Assistant Librarian performs all the activities of the library with the help off subordinate staff under the supervision of the Principal.

**(8) STUDENTS UNION:**

The student representative act like a bridge between the administration and the students for the welfare of the students and also for the development of the college.

**4. SERVICE RULES AND PROCEDURE**

The services of all types of teaching and non- teaching staff are governed by the well defined service rules of the state govt. for their respective categories including regular teachers, temporary teachers, regular non – teaching staffs and outsourced employees. There are separate service rules for all these categories. These rules and the services are followed in right manner and spirit.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

**6.2.2**

*Institution implements e-governance in its operations*

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

**Response:** A. All of the above

| File Description                                                                                                             | Document                      |
|------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Screen shots of user interfaces of each module reflecting the name of the HEI                                                | <a href="#">View Document</a> |
| Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance | <a href="#">View Document</a> |

**6.3 Faculty Empowerment Strategies****6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The appraisal system, welfare measure, and career development/progression for teaching and non – teaching staff are ensured as per rules of State Govt.

**APPRAISAL SYSTEM**

Teaching Staff :

The appraisal system of regular teachers is governed by govt. order dated 16th May 2015. As per the said order, all teachers are required to fill in prescribed form for annual confidential report (ACR) which

includes a part for self appraisal. The performance appraisal is to be conducted at three levels viz – Reporting officer i.e Principal, Reviewing officer i.e. Director, Higher Education and Accepting officer i.e. Additional Secretary , Uttarakhand Govt. A teacher being not satisfied with the appraisal has the right to submit representation which is dealt with as per rules.

#### Non Teaching Staff :

The regular non –teaching staff is also required to fill in the form for Annual Confidential Report (ACR) and the same is evaluated by the principal. Being not satisfied with the appraisal, the employee can represent to the Joint Director, Higher Education and the same is dealt with as per rules.

With effect from the session 2021 -22, the same appraisal system has been made an online procedure. Now the teachers and employees are required to fill in their self appraisal on the Integrated Financial Management System Portal of the State Govt. which provides interalia for other information/procedures also. The appraisal system has the same features as earlier.

#### **WELFARE MEASURES :**

The State Govt. has well defined welfare measures for teaching and non teaching staff :

##### State Govt.Health Scheme :

All regular teachers and non – teaching employees are covered under State Govt.Health Scheme. A monthly contributions is made from the monthly salary at stipulated rates and a card called Golden Card is issued to all the regular teachers and employees for the health scheme which includes cashless provision for hospitalization as per rules.

##### Leaves :

Regular teachers and non – teaching employees are entitled for medical leaves of 365 days in the entire service period. Extra 3 months leave can also be granted as per rules. Maternity Leave is granted for 18 days for two children. Child care leave is granted for 730 days for two children up to the age of 18 years. Besides, Casual Leaves for 14 days, Special Leaves for 15 days to attend conferences and workshops etc and Study Leaves are granted as per rules.

##### Retirement Benefits:

All regular teachers and non- teaching employees are also entitled for retirement benefits viz. Pension, gratuity, Commutation of Leaves, provident fund and Group Insurance as per rules.

#### **CAREER DEVELOPMENT/ PROGRESSION:**

The state Govt. have adopted the procedure laid down by the University Grant Commission for career progression of the teachers which is called Career Advancement Scheme and on the fulfillment of U.G.C norms, the teachers can reach up to the profession's scale.

Similarly the non – teaching members are also covered under staffing patterns scheme and assured career progression (ACP) for their career development.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 0       | 0       | 0       | 0       | 0       |

| File Description                            | Document                      |
|---------------------------------------------|-------------------------------|
| Institutional data in the prescribed format | <a href="#">View Document</a> |

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative***

*training programs during the last five years*

**Response:** 11.25

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 02      | 02      | 02      | 0       | 3       |

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 9       | 9       | 9       | 9       | 9       |

| File Description                                              | Document                      |
|---------------------------------------------------------------|-------------------------------|
| Institutional data in the prescribed format                   | <a href="#">View Document</a> |
| Copy of the certificates of the program attended by teachers. | <a href="#">View Document</a> |

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

#### **MOBLIZATION OF RESOURCES:**

The college being a government institution largely depends on State Govt for grant of funds towards salary of teaching and non –teaching staff, infrastructural development, maintenance of infrastructural and academic facilities and office maintenance etc.

The State Govt grants budget for all government colleges in the state to Directorate of Higher Education which in turn allocates the funds to the different colleges under various heads of expenditure. The college spends funds through online portal of the State Govt namely Integrated Financial Management System

(IFMS). For salaries of the regular teachers and non –teaching employees, there is a global budget (common pool) for all govt colleges and the college withdraws salary as per rules by submitting bills through IFMS system to the treasury .The utility bills like electricity bills are also submitted in the same manner.

The Directorate of Higher Education allocates funds to the Govt colleges under the following heads of expenditure:

- Travelling Expenses (Code - 04)
- Remuneration (Code - 08) – for temporary teaches and out sourced employees.
- Stationary and Printing (Code -20)
- Office furniture and Equipments (Code – 21)
- Office Expenses (Code -22)
- Other Departmental Expenses (Code – 42) – for books
- Maintenance (Code – 51)
- Professional and Special services (Code – 16)

Apart from the budget granted by the State Govt, College collects fee from the students under different heads (particular purposes) viz. Games fee, Laboratory fee, Computer Internet fee, Campus Development fee, Toilet fee, Reading Room fee, college Day fee and Parking fee etc. such fees are called students funds and expenditure is made out of these funds for the particulars purposes they are meant for.

Besides, the budget granted by the State government and Students funds, college always explore possibilities of obtaining infrastructural facilities from charitable trusts, nidhis of MPs/MLAs, and CSR grants of public companies. During last five years, college received books worth Rs.25000/= (2018 -19) from District Magistrate, 9 cemented benches from a trust (2021 – 22) and one water cooler with water purifier from a sugar mill (2022 – 23)

### **OPTIMAL UTILIZATION OF FUNDS:**

All purchases in the college are made according to the government rules through a purchase committee constituted in the beginning of every academic session. Goods up to Rs.25000/= are made on the basis of market survey. Goods worth Rs.25000/= are purchased on the basis of quotations and for goods worth Rs.25001 to Rs.250000, tender /e -tender is issued as per procurement rules of the State Govt. Purchase Committee always work with highest degree of transparency to ensure optimal utilization of funds.

### **FINACIAL AUDIT:**

The college conducts physical verification of books and other non – consumable and consumable goods at the end of every financial year on the basis of stock registers.

External financial audit of the college is conducted by Account General (AG) department of the State Govt. The latest Audit for the period from 2013 to 2020 was completed by the said AG department in the month of November and December 2020.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

The IQAC was constituted in the college on 26/09/2018 and its first meeting was held on 27/09/2018.

The IQAC is playing a vital role in institutionalizing the quality assurance strategies and process to achieve the goals and objectives of Strategic Plan which itself was developed by the IQAC. The Strategic Plan for 2020 to 2025 encompasses the goals for the holistic development of the college viz, new programmes/courses to be introduced, infrastructural development, improvement in the teaching-learning process, enhancing and strengthening extension and extracurricular activities, enrichment of library and regular feedback from stakeholders etc. Based on the recommendations of the IQAC, different proposals were sent by the college to the State Govt/ Directorate of Higher Education, University and other concerned entities and these efforts resulted into the following achievements so far:

1. PG Programmes in Hindi and English have been started from the academic session 2022 – 23.
2. Two subjects Home Science and Sanskrit have been started from the academic session 2022 -23.
3. Units of Rovers & Rangers and NSS have been started.
4. College has started taking feedback from the different stakeholders.
5. Continuous efforts are being made to enrich library and memberships of E- granthalaya, NDLI and INFLIBNET have been taken by the college.
6. All faculty members are striving hard to improve teaching – learning process by employing participative and innovative methods of teaching.
7. One class room has been made a smart class.
8. Mentoring programme has been introduced.

Thus efforts are being made to develop the college as envisaged in Vision and Mission.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Provide Link for Additional information | <a href="#">View Document</a> |

**6.5.2**

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** C. Any 2 of the above

| File Description                                         | Document                      |
|----------------------------------------------------------|-------------------------------|
| NIRF report, AAA report and details on follow up actions | <a href="#">View Document</a> |
| Link to Minute of IQAC meetings, hosted on HEI website   | <a href="#">View Document</a> |

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

The Govt. Post- Graduate College, Laksar is a co – educational college. More than 75% of the students in the college are girls. The college provides favourable environment for female students and staff taking necessary steps to safeguard their safety, security and dignity.

#### **SAFETY AND SECURITY**

- The college has a walled and gated premises. No one is allowed inside the college without a valid and proper reason and identity proof.
- CCTV Cameras installed at all strategic locations, maintain continuous surveillance and act as a deterrent to any untoward behaviour and action.
- The college constitutes the Committee for Redressal of Complaints Against Sexual Harassment to safeguard the safety, security and dignity of female students. Besides the college also constitutes Grievance Redressal Committee and Anti Ragging Committee which also serve the purpose of gender equity.
- Proctorial Board having both male and female teachers also ensures the safety and security of female students.

#### **COMMON ROOM**

A separate common room is available in the college with basic facilities for female students. It has attached toilet also.

#### **COUNSELLING**

Female students are provided counseling by the committees for Redressal of Complaints Against Sexual Harassment and Grievance Redressal. Besides with effect from academic session 2021 -22, the college has started Mentorship Programme under which each and every student is allocated to one teacher of the college for academic and personal guidance. Female students are free to consult female teachers for any kind of their problems.

#### **CO- CURRICULAR ACTIVITIES**

International Women's Day is also celebrated in the college and different activities on issues related to women and gender equity are conducted.

**GENDER ISSUES IN ACADEMIC CURRICULUM**

As described in point 1.3.1, the curriculum of subjects like Sociology, Political Science, Economics, Hindi Literature, and English Literature include topics on gender related issues which helps in ensuring gender equity and sensitization.

| File Description              | Document                      |
|-------------------------------|-------------------------------|
| Upload Additional information | <a href="#">View Document</a> |

**7.1.2**

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** B. 3 of the above

| File Description                                                                   | Document                      |
|------------------------------------------------------------------------------------|-------------------------------|
| Bills for the purchase of equipment's for the facilities created under this metric | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any)        | <a href="#">View Document</a> |

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** C. Any 2 of the above

| File Description                                                                                                             | Document                      |
|------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date | <a href="#">View Document</a> |
| Provide Links for any other relevant document to support the claim (if any)                                                  | <a href="#">View Document</a> |

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The college believes in unity in diversity and is fully committed to the cause of providing an inclusive environment to its students. The college maintains a harmonious culture leaving behind the differences based on gender, caste, religion, untouchability and economic status. We believe in one whole united family of students, teachers and staff which is important for the holistic development of students. It is submitted in this connection that being situated in a rural areas, students of different religions, castes and economic back-grounds study in the college. The objective of inclusive and harmonious environment is achieved through the following activities/ programmes:

- 1.The college motivates and supports students to participate in a variety of cultural and other co –curricular activities like rangoli, mehendi, singing, and folk- dance competitions etc.
- 2.National Unity Day is also celebrated on 31st October and ‘Run for Unity’ is organized. Besides Sadbhavana Diwas is also celebrated.
- 3.Various cultural activities were also organized under ‘Azadi Ka Amritmahotsava’ programme.
- 4.Annual Sports are organized every year.
- 5.Institute has code of ethics for students and State Govt has prescribed code of conduct for regular teachers and employees which has to be followed by all concerned.
- 6.College has prescribed a dress code for students to bring inclusiveness and cooperative environment among the students.
- 7.National festivals are also celebrated with great zeal and enthusiasm and different programmes like quizzes and *gosthis* are organized
- 8.The college has ‘Wall of Heroes’ in which the portraits of awardees of ‘Param Veer Chakras’ are depicted. On every National festival and important days tributes are paid to them. This instills nationalism and patriotism among students.

| File Description                        | Document                      |
|-----------------------------------------|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **BEST PRACTICE – 1:**

**1. TITLE OF THE PRACTICE : GOOD GOVERNANCE MECHANISM**

**2. OBJECTIVE OF THE PRACTICE**

- To develop a Strategic Plan for the development of the college.
- To develop a good governance mechanism to achieve the objectives of the plans. To make the administration of the college more participative, transparent and accountable through greater involvement of stakeholders viz students, teachers, parents and alumni etc. To ensure a wide range of deliberations and feedback mechanism to take the best decision.
- To improve overall employee performance through appropriate delegation of powers and responsibilities.
- To give the students practical exposure in management and group behavior.

#### **3. THE CONTEXT**

Good governance is especially important in higher education because an HEI is, in many ways, a complex organization as it has a variegated group of stakeholders and encompasses many aspects such as academic activities, research, extension activities, games, extracurricular activities, support facilities, human resource management, funding, and accreditation etc. Good governance informs and facilitates decision – making which in turn, enables a HEI to grows and prosper. Coupled with accountability and transparency, governance allows an HEI to be sustainable in the long term. In the year 2020, the college developed its five year Strategic Plan for achieving the goals and objectives set in the strategic plan.

#### **4. THE PRACTICE**

##### **(1) Delegation of Power**

Proper delegation of power and authority is made to create sense of responsibility and to achieve effective results.

##### **(2) Responsibilities Defined**

One of the main aims of good governance is to avoid mis- management within the institution. The responsibilities of the Principal, teachers and Librarian are broadly defined by the State Govt. through various documents including appointment letters, service rules, policy document adopting UGC

Regulations and other orders issued from time to time.

### **(3) Responsibilities Discharged through Committee System**

As a part of inclusive system of governance statutory and non- statutory committees are formed and each one of them is assigned a specific responsibility. These committees' conducts meetings, arrive at decisions and make necessary recommendations.

### **(4) Stake holder's Participation**

The college is committed to take participation of all stakeholders. Parents -Teachers Association and Students' Union is constituted. Some alumni are associated with the college and the college is trying to get their association registered. College usually takes feedback from their stakeholders.

### **(5) CCTV Surveillance**

CCTV surveillance system was installed in the college in 2017 and it has served as an deterrent to curb any misbehavior, bullying, theft, vandalism and movement of outsiders in the college.

### **(6) Accountability**

All purchases are made as per Procurement Rules 2018 of the State Govt in a transparent manner and financial accountability is ensured in accordance with the said rules and also with financial hand book. Besides the college also ensures accountability in academic and other matters.

### **(7) Rotation Policy**

The leadership positions and other assigned responsibilities are rotated after 2-3 years as far as possible.

## **5. EVIDENCE OF SUCCESS**

As a result of Good Governance having involvement of all stake holders resulted into:

- Sanction of new subjects Home Science and Sanskrit at UG level and P.G.Programm in Hindi and English by the State Govt.
- Starting of units of Rover & Ranger and NSS.
- Construction of separate toilets for girls.
- Obtained Cemented benches and water purifier / cooler through CSR/ donation.
- Development of congenial relationship between students and teachers.
- Constitution of parents – teachers association for the first time in 2021 -22.

## **6. THE PROBLEMS ENCONTERED:**

- Difficulty in rotating responsibilities due to limited number of teachers.
- Dependence on State Govt for approval of developmental activities.
- Limited resources available.

## **BEST PRACTICE – 2:**

### **1. TITLE OF THE PRACTICE :**

**INSTALLATION OF CCTV CAMERAS FOR SURVEILLANCE IN CLASS ROOMS AND OTHER AREAS OF THE COLLEGE**

### **2. OBJECTIVE OF THE PRACTICE**

- To run the smooth and secure functioning of the college.
- To avoid the any kind of misbehaviour and crime of theft in the college premises.
- To avoid the threat of any kind of improper practice and to protect the public property.
- To check the use of unfair means during examination.
- To check unnecessary movements of outsiders in the college premises.

### **3. CONTEXT**

The college being situated in remote rural area amidst farms, it was considered necessary to have CCTV cameras for surveillance to protect the property and to ensure the safety and security of students particularly female students whose enrollment is usually more than 80% in the college, Besides, it was also considered to be helpful to maintain general discipline in the college.

### **4. THE PRACTICE**

The CCTV cameras were installed in the college in Dec.2017 as a part of safety measures and for monitoring purpose. The college has installed CCTV surveillance cameras inside and outside the main building like classroom, verandas, corridors, parking and open area where movement of students is frequent. The Administrative office maintains the functioning of the system with the guidance of Principal. The system ensures

- Monitoring and preventing ragging, bullying or any kind of misbehaviour.
- Ensuring discipline amongst students.
- Prevention and tracking of thefts.
- Preventing and identifying unauthorized intruders there by promoting security and safety.
- Protection of vehicles of students and staff.

Thus CCTV surveillance system ensures safe, secure and healthy learning environment in the college.

## 5. EVIDENCE OF SUCCESS

- There has not been any incidence of misbehavior and bullying in the college and no complaint has been received by Anti Ragging Committee, Grievance Redressal Committee and Committee for Redressal of Complaints against Sexual Harassment during last five years.
- It has served as a deterrent to check the unnecessary movements of outsiders in the college.
- It has also served as a deterrent to check the use of unfair means and only 3 cases have been reported during last five years.
- No case of theft and any event of vandalism have taken place during last five years.
- College has become a drug free zone.

## 6. THE PROBLEMS ENCOUNTERED:

- Flicking CCTV Video.
- Horizontal lines on CCTV Video.
- Choppy Videos at times.
- Other technical issues

However, these problems are repairable and are easily done away by the technicians.

| File Description                                      | Document                      |
|-------------------------------------------------------|-------------------------------|
| Best practices as hosted on the Institutional website | <a href="#">View Document</a> |

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**HOLISTIC DEVELOPMENT OF STUDENTS**

Rajikya Snatkottar Mahavidyalaya, Laksar (Haridwar) is situated in a rural area. It mainly caters to the need of higher education of rural students coming from different socio-economic and religious background. Overall composition of total strength of the students in the college usually consist of more than 80% female students and a large proportion coming from SC and OBC category. Besides, students from minority community also study in the college Moreover, many of them are first generation learners.

The natural outcome of the said composition of students is the priority and thrust few their holistic development. Apart from dissemination of academic knowledge, the foremost requirement is their personality development to instill and enhance their self confidence to bring them at par with others.

All the important activities of the college aim at the said priority and thrust area of the holistic development of the students and the same has been incorporated in the Vision and Mission statements of the college also.

**(1) TEACHING – LEARNING METHODOLOGY**

The college is committed to maintain and nourish the culture of academic excellence among its students. The college has been constantly striving to adopt such teaching learning methods as are easily comprehensible to the students. In the beginning of academic session an introduction programme is conducted for new comers and POs, PSO, and COs are explained to them in the most lucid manner easily understood to them. experiential and participative learning is ensured through group - discussions, quizzres, surveys and educational tours etc. Continuous efforts are being made to enrich the library and to enhance the e- resources. Internal assessment comprising Assignments, Tests and Presentation etc. is made regularly.

**(2) EXTENSION ACTIVITIES**

This College believes and stresses in bringing out the best qualities inherent in the students through imparting value education to them to inculcate the feeling of social responsibility, social awareness etc. through various activities. Keeping this in view, the institution strives to instill in the students the best way of being a responsible citizen through various extension activities. The sole aim of engaging the students into extension activities besides learning is to make them aware of the social issues prevailing in the society like Pollution, Health sensitization and Cleanliness etc. The regular activities of the college in this direction include:

- Celebration of National Festivals.
- Cleanliness Drive.
- Health Sensitization.
- Anti Drug Activities like seminar etc.

- Environment Conservation.
- Plantation in college premises and beyond campus.

### **(3) CO CURRICULAR ACTIVITIES**

Besides college also organize games and cultural activities regularly and motivates them to participate in these activities. Such activities bring harmonious culture among the students leaving behind the differences based on gender, caste religion, untouchability and economic status.

### **(4) DRESS CODE**

In order to ensure decorum with serious academic atmosphere , to ensure safety, and to bring inclusive and cooperative environment among the students, a dress code has been prescribed. The girls are required to wear grey shirt, white salwar and white dupatta, whereas boys are required to wear white shirt and grey pant. For winters black sweater/blazer along with the said dress code is prescribed. It has not only brought a sense of equality but also developed a sense of belongingness among the students.

### **(5) MENTORING PROGRAMME**

In the year 2021 -22, the college has started mentoring programme to ensure their personality development to help them to face challenges in life. Under this programme each and every student is allocated to one faculty members. Faculty members get one questionnaire filled from every student to know their personal details, aim in life, likings, ideal personalities, disease if any, and also their psychological and other problems. Apart from consulting their mentors, female students are also free to consult any female teacher of the college for their personal problems. The scheme brings in improved behavior, improved interpersonal skills, and stronger relationships with parents, teachers and peers and also enhanced self esteem and self confidence.

### **(6) COMMUNITY EXPOSURE**

In the session 2021-22 and 2022-23, the college adopted village Bhurna for spreading awareness regarding cleanliness, environment protection, health sensitization, drug addiction and also to remove social evils. The college conducted different programmes like Awareness Rallies, Nukkad Natak and Swachhta Abhiyan etc. in the said village. Such programmes sensitize students about the relevant issues in the society and help them in framing a precise thinking and attitude towards social issues.

**(7) CLEAN & GREEN CAMPUS**

The colleges always strives to sensitize students towards the nature and their surroundings. In this direction college organizes activities relating to Cleanliness, Environment Conservation and Plantation etc. Plantation is regularly undertaken by the college on various occasions. Whenever higher authorities and VIPs come to the college, we always try to have one sapling planted by them invariably. Such activities inculcate a culture of clean and green surroundings around them and they became sensitive towards nature.

| File Description                             | Document                      |
|----------------------------------------------|-------------------------------|
| Appropriate web in the Institutional website | <a href="#">View Document</a> |

## 5. CONCLUSION

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### Additional Information :

In order to realize objectives and goals stated in Strategic Plan, the college is making efforts regularly.

The college has submitted proposals to State Govt under Pradhan Mantri Jan Vikas Yojana for construction of unfinished portion of first floor of existing building, for construction of badminton and basket ball courts and also the construction of separate PG Block.

Besides, a proposal has also been sent to the State Govt for opening of new faculties and new subjects at PG level. We have also submitted proposal to the Hon'ble MP of the area to grant 10 computers for Computer lab. The college is committed to the development of the college as per Strategic Plan.

### Concluding Remarks :

Rajikya Snatkottar Mahavidyalaya, Laksar (Haridwar) is situated in a rural area. It mainly caters to the need of higher education of rural students coming from different Sociology, economic and religious background. Overall compositions of total strength of the students in the college usually consist of more than 80% female students and a large proportion coming from SC and OBC category. Besides, students from minority community also study in the college Moreover, many of them are first generation learners.

The college is affiliated to Sri Dev Suman Uttarakhand University and as such follows curriculum provided by the university. From the current session revised curriculum under NEP 2020 has been unplanted as per the directions of State Govt and the University.

During the last five years, the average enrollment in the first year has been around 82% against sanctioned seats and pass percentage of final year students has been 80%.

The library of the college having membership of E- granthalaya, National Digital Library of India and INFLIBNET plays vital role in providing access to e - resources. Presently 6840 books are available in the library. College has dedicated and learned faculty members and all of them have PhD/NET/SET qualification.

College regularly organize extracurricular and extension activities. Units of Rovers & Rangers and NSS provide opportunity to students for community exposure.

The college has also adopted a nearby village Bhurna to sensitize students about the relevant social issues. Besides, Mentorship Programme also helps students to improve inter - personal skills and general behaviour, to strengthen relationship and to enhance self stream and confidence. Despite having limited resource, college is committed to its Vision and Mission to provide academic excellence and overall development of the students.

## 6.ANNEXURE

### 1.Metrics Level Deviations

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|---------|---------|----|----|-----|-----|-----|---------|---------|---------|---------|---------|----|----|-----|-----|-----|---------|---------|---------|---------|---------|--|--|--|--|--|
| Metric ID | Sub Questions and Answers before and after DVV Verification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 1.4.1     | <p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website</p>                                                                                                                                                                                                                                                                                                                                                                    |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2.6.3     | <p><b>Pass percentage of Students during last five years (excluding backlog students)</b></p> <p><b>2.6.3.1. Number of final year students who passed the university examination year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>76</td><td>78</td><td>114</td><td>118</td><td>106</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>63</td><td>78</td><td>114</td><td>118</td><td>106</td></tr></table> <p><b>2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 76 | 78 | 114 | 118 | 106 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 63 | 78 | 114 | 118 | 106 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |  |  |  |  |  |
| 2021-22   | 2020-21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2019-20 | 2018-19 | 2017-18 |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 76        | 78                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 114     | 118     | 106     |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2019-20 | 2018-19 | 2017-18 |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 63        | 78                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 114     | 118     | 106     |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2019-20 | 2018-19 | 2017-18 |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 3.3.1     | <p><b>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</b></p> <p><b>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>2</td><td>1</td><td>1</td><td>1</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>01</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>                                                                                                                                                                                                                                                                                                                       | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2  | 1  | 1   | 1   | 0   | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 01 | 0  | 0   | 0   | 0   |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2019-20 | 2018-19 | 2017-18 |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2         | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1       | 1       | 0       |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2019-20 | 2018-19 | 2017-18 |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 01        | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 0       | 0       | 0       |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 3.3.2     | <b>Number of books and chapters in edited volumes/books published and papers published in</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |    |    |     |     |     |         |         |         |         |         |  |  |  |  |  |

**national/ international conference proceedings per teacher during last five years****3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2       | 4       | 3       | 2       | 0       |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1       | 3       | 2       | 2       | 0       |

Remark : Values updated as per attachments

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.****3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 01      | 05      | 0       | 0       | 0       |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 01      | 04      | 0       | 0       | 0       |

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :1

Remark : Value updated

**4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years****4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

| 2021-22  | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|----------|---------|---------|---------|---------|
| 34.22950 | 1.83858 | 2.49840 | 1.31462 | 1.28410 |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2.93486 | 5.13470 | 2.74090 | 1.29102 | 1.32610 |

|         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--------|---------|--------|--------|--------|
| 4.3.2   | <p><b>Student – Computer ratio (Data for the latest completed academic year)</b></p> <p>4.3.2.1. <b>Number of computers available for students usage during the latest completed academic year:</b></p> <p>Answer before DVV Verification : 2</p> <p>Answer after DVV Verification: 2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |
| 4.4.1   | <p><b><i>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</i></b></p> <p>4.4.1.1. <b>Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>3.73469</td><td>4.56928</td><td>4.19258</td><td>4.10917</td><td>3.02998</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>.69992</td><td>1.23443</td><td>.19640</td><td>.57668</td><td>.04800</td></tr></table> | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 3.73469 | 4.56928 | 4.19258 | 4.10917 | 3.02998 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | .69992 | 1.23443 | .19640 | .57668 | .04800 |
| 2021-22 | 2020-21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2019-20 | 2018-19 | 2017-18 |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |
| 3.73469 | 4.56928                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 4.19258 | 4.10917 | 3.02998 |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |
| 2021-22 | 2020-21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2019-20 | 2018-19 | 2017-18 |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |
| .69992  | 1.23443                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | .19640  | .57668  | .04800  |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |
| 5.1.2   | <p><b><i>Following capacity development and skills enhancement activities are organised for improving students’ capability</i></b></p> <p>1. <b><i>Soft skills</i></b></p> <p>2. <b><i>Language and communication skills</i></b></p> <p>3. <b><i>Life skills (Yoga, physical fitness, health and hygiene)</i></b></p> <p>4. <b><i>ICT/computing skills</i></b></p> <p>Answer before DVV Verification : D. 1 of the above</p> <p>Answer After DVV Verification: D. 1 of the above</p>                                                                                                                                                                                                                                                                                                                                                                                                             |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |
| 5.1.4   | <p><b><i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></b></p> <p>1. <b>Implementation of guidelines of statutory/regulatory bodies</b></p> <p>2. <b>Organisation wide awareness and undertakings on policies with zero tolerance</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |        |         |        |        |        |

3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

- 6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 02      | 02      | 02      | 0       | 3       |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 02      | 02      | 02      | 0       | 3       |

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 9       | 9       | 9       | 9       | 9       |

Remark : Values updated as per IIQA

- 6.5.2 **Quality assurance initiatives of the institution include:**

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: C. Any 2 of the above

- 7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The**

**institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: C. Any 2 of the above

## 2.Extended Profile Deviations

|     |                                                                                                   |         |         |         |         |
|-----|---------------------------------------------------------------------------------------------------|---------|---------|---------|---------|
| ID  | Extended Questions                                                                                |         |         |         |         |
| 1.1 | <b>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</b> |         |         |         |         |
|     | Answer before DVV Verification:                                                                   |         |         |         |         |
|     | 2021-22                                                                                           | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|     | 37.96419                                                                                          | 6.40786 | 6.69098 | 5.42379 | 4.31408 |
|     | Answer After DVV Verification:                                                                    |         |         |         |         |
|     | 2021-22                                                                                           | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|     | 37.96419                                                                                          | 6.40786 | 6.69098 | 5.42379 | 4.31408 |